



Victorian
Registration &
Qualifications
Authority

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Ref: VRQA2021-221
RTO 21273
Application Number: 17752
File: 03/0012

Mr Paul Deegan
Managing Director
EduTrain Australia Pty Ltd
5a Hartnett Close
MULGRAVE VIC 3170

Email: edutrain@bigpond.com.au

Dear Mr Deegan

Re: Renewal of Registration: Granted

Thank you for responding and clarifying the FCA findings with your organisation's shareholder and Division 7A loan. I note both the FCA and quality audits have been found fully compliant.

The Victorian Registration and Qualifications Authority (VRQA) is now satisfied that your organisation, EduTrain Australia Pty Ltd, has taken the appropriate measures to meet the minimum requirements for compliance with the *Australian Quality Training Framework Essential Conditions and Standards for Continuing Registration* and the *VRQA Guidelines for VET Providers*.

Given your satisfactory and comprehensive response, I can confirm that the VRQA delegate has approved the re-registration of EduTrain Australia Pty Ltd for a period of five years to 30 November 2026.

If you have any further questions in relation to this application, please email vrqa.vet@education.vic.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Simon Smith', is located below the 'Yours sincerely' text.

Simon Smith
Manager, VET and Industry Engagement



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AQTF Essential Conditions and Standards for Continuing
Registration & VRQA Guidelines for VET Providers -
Audit Report

Audit Date: 6-7/07/2021

RTO: EduTrain Australia Pty Ltd

Applicant Details			
Applicant Name	EduTrain Australia Pty Ltd	TOID	21273
Address	5a Hartnett Close, Mulgrave VIC 3170		
	Website	www.edutrainaustralia.com.au	
Registration Contact	Paul Deegan, Managing Director		
Phone Number	8562 2226	Email	edutrain@bigpond.com.au
Audit Team			
Audit Firm	Bateman & Giles Pty Ltd	Auditor/s	Jennine Cochrane
Auditor/s	N/A	Other Attendees	N/A
Registering Body Details			
Contact Person	Julie Florence		
Phone Number	9032 1560	Email	vet.audit@edumail.vic.gov.au
Audit Details			
Type of Audit	Re-registration Audit		
Conditions Audited	3, 6, 7, 8, 9		
Standards Audited	1.1, 1.2, 1.3, 1.4, 1.5	2.1, 2.2, 2.3, 2.5, 2.6, 2.7	3.1, 3.2, 3.4
2016 VRQA Guidelines Audited	1.3	3.1, 3.2	
	4.1, 4.2,		
Audit Date/s	6-7/07/2021		



Audit Date: 6-7/07/2021

RTO: EduTrain Australia Pty Ltd

Qualifications/Units Audited ¹		
QUALIFICATION/UNIT OF COMPETENCE/ACCREDITED COURSE		
TGA Code	Qualification/Unit of Competence/Accredited Course (as per TGA)	Delivery Site
CHC40213 CHCPRT001	Certificate IV in Education Support <i>Identify and respond to children and young people at risk</i>	Mulgrave and workplaces
CHCPRT002	<i>Support the Rights and Safety of children and Young People</i>	

Interviewee(s) – Staff name and position; employer name and position	
Paul Deegan	Managing Director and Trainer/Assessor
Anne Deegan	Administrator
Ann Barber	Student
Lisa McNamara	Student
Rosalin Patti	Student
Kate Rafferty	Student
Bianca Trehwella	Student

Permanent Delivery Sites –	Yes	No
Do the RTO's permanent delivery sites match the information provided by the VRQA?		X
If 'No', please provided amended details below: Only the Mulgrave site is the permanent delivery sites, the remainder are workplaces.		

Third party Arrangements –	Yes	No
Do the RTO's third party arrangements match the information provided by the VRQA?	X	
If 'No', please provided amended details below:		

¹ Samples have been selected in accordance with the VRQA VET Audit Sampling Methodology

Audit Date: 6-7/07/2021

RTO: EduTrain Australia Pty Ltd

Audit Summary - AQTF Conditions of Registration

AQTF Conditions Place an X in the appropriate column		Compliant	Non - Compliant	Not audited
1	Governance			X
2	Interactions with the Registering Body			X
3	Compliance with Legislation	X		
4	Insurance			X
5	Financial Management			X
6	Certification & Issuing of Qualifications & Statements of Attainment	X		
7	Recognition of Qualifications Issued by other RTOs	X		
8	Accuracy and Integrity of Marketing	X		
9	Transition to Training Packages/Expiry of Accredited Courses	X		

Audit Summary - AQTF Standards

AQTF Standards/Elements	Compliant	Non - Compliant	Not audited
Standard 1			
1.1 – Continuous Improvement Strategy	X		
1.2 – Training and Assessment Strategies	X		
1.3 – Training and Assessment Resources	X		
1.4 – Trainer and Assessor Competency	X		
1.5 – Assessment Strategies	X		
Standard 2			
2.1 – Meeting the Needs of Clients	X		
2.2 – Continuous Improvement of Client Services	X		
2.3 – Provision of Information to Clients	X		
2.4 – Third-Party Engagement in Training and Assessment			X
2.5 – Provision of Support Services to Clients	X		
2.6 – Learner Access to Records of Participation	X		
2.7 – Complaints and Appeals Strategy	X		
Standard 3			
3.1 – Operations Management	X		
3.2 – Continuous Improvement of Operations	X		
3.3 – Third-Party Training and/ or Assessment Services			X

Audit Summary – 2016 VRQA Guidelines for VET Providers

2016 VRQA Guidelines	Compliant	Non - Compliant	Not audited
1. Governance, Financial viability and Management systems			
1.1 – Strategic Plan and Business Plan			X
1.2 – Financial Viability			X
1.3 – Management Systems	X		
1.4 – Governance			X
2. Transparency and oversight of third parties			
2.1 – Third party agreement			X
2.2 – Co-operation with VRQA			X
2.3 – Notifying VRQA of Third party agreements			X
2.4 – Information - Disclosure of third party services			X
2.5 – Pre-enrolment materials - Disclosure of third party services			X
2.6 – Changes to third party services			X
2.7 – Complaints - Third party services			X
2.8 – Appeals - Third party services			X
3. Trainer and assessor qualification (including individuals working under the supervision of a trainer)			
3.1 – Vocational & Industry skill requirements	X		
3.2 – Training and Assessment (TAE) skill requirements	X		
3.3 – Assessment only skill requirements			X
3.4 – Supervision arrangement requirements			X
3.5 – Trainer under supervision skill requirements			X
4. Delivery of training and assessment services			
4.1 – Training and assessment practices	X		
4.2 – Amount of training	X		
4.3 – TAE - Independent validation of assessment system, tools, processes and outcomes			X
4.4 – TAE – Trainer and Assessor skills (1 January 2016 to 31 December 2016)			X
4.5 – TAE – Trainer and Assessor skills (1 January 2017 onwards)			X
4.6 – TAE – Trainer under supervision requirements			X
4.7 – TAE – Registration requirements			X
5. Annual Declaration of Compliance			
5.1 – Annual Declaration of Compliance			X